

# greengoods

## HOW TO ADD A CAREGIVER TO YOUR PROFILE

**Step 1:** Your certifying provider must select 'Add Caregiver' to your profile through their MDH account. If you are unsure whether this was done you can contact your provider directly, or you can check the status through the MDH at 651-201-5598.

**Step 2:** You must register your caregiver through your MDH profile by adding them to your account. This will require your caregiver's email address which cannot be the same as your own.

**Step 3:** After you register your caregiver, they will receive an email that will instruct them how to complete the application process. Make sure your caregiver checks their junk/spam email in case it ends up there. Note that this process cannot be done on a mobile device, only on a home computer or laptop.

**Step 4:** Once the caregiver submits their application it can take between 3-6 weeks to be processed and approved. If your caregiver has not received an email by 6 weeks, please call the MDH at 651-201-5598.

## HOW TO BECOME A CAREGIVER

The patient may indicate that she or he would like a caregiver(s) assistance with the medical cannabis. If his or her health care practitioner agrees, the health care practitioner will check the box in the patient's account allowing for a caregiver.

Once certified, the patient will have the opportunity to enter contact information for the caregiver, including email.

At that point, the caregiver will receive an invitation to set up his or her own account, including:

- Name, address & phone number
- Government-issued ID: state ID, driver's license, or passport (scan or photo from phone).
- Background check application form and fee
- Designated Caregiver Background Check Informed Consent
- Complete and mail this form, along with the \$15 processing fee. It often takes several weeks to complete this process.

Upon completion of the caregiver submitting the online registration via an email link that is sent to them and mailing the completed background form and payment to the proper address; the caregiver will be notified by email once he or she has passed the background check. At that time, he or she will be able to assist the patient in obtaining and dispensing medical cannabis. The caregiver will be asked for proof of identity at the Cannabis Patient Center when picking up their patient's medical cannabis.

Parents, legal guardians, and caregivers can login to the registry to fill out the self-evaluation report that is required before additional medical cannabis can be dispensed for the patient.

\*If the certifying health care practitioner does not select the option for the patient to add Caregivers to their account during the initial certification process, the patient can ask the practitioner to allow them to add Caregivers at any time during their enrollment year.